

HILMAR COUNTY WATER DISTRICT

BOARD OF DIRECTORS MEETING

February 3, 2026

Members Present – Jim Jones, David Anderson, Tony Salvador Jr., and Jim Gerdes.

Members Absent – Frank Hilliard.

Public in Attendance – Mrs. Karen Tate.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to approve Bills Payable: February 2026 was made by Jim Gerdes and seconded by Tony Salvador Jr. Motion passed 4-0.

A motion to approve the continuation of the emergency order the Board approved at the July 31, 2023, Board meeting, based on the conditions continue as per Resolution 565, was made by Tony Salvador Jr. and seconded by David Anderson. Motion passed 4-0.

A motion to Adopt Resolution No. 588: A Resolution Adopting a Legislative Advocacy Policy and Authorizing District Legislative Advocacy Activities Consistent with Law was made by David Anderson and seconded by Jim Gerdes. Motion passed 4-0.

A motion to Authorize the District Manager to enter into a Memorandum of Understanding Agreement with the New Hilmar Community Pool Fund was made by Tony Salvador Jr. and seconded by David Anderson. Motion passed 4-0.

Meeting – 02/03/26
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The meeting was called to order at 5:33 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the consent items.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported that we pumped 15.217 MG of water in January and billed for 13.816 MG— indicating a water loss of 9.21%. He reported the average flow at the wastewater treatment facility was .223 MG per day and the max flow was .253 MG. He also provided the TSS and BOD levels, and nitrate levels, as stated below.

| | Nitrates Well 6 | Nitrates Well 7 | Nitrates Well 8 | Nitrates TID Yard | TSS WWTF | BOD WWTF |
|------|--------------------|--------------------|--------------------|----------------------|-------------|-------------|
| 1/6 | 1.00 | Offline | - | 0.96 | 41.3 | 30.0 |
| 1/13 | 0.97 | Offline | - | 0.96 | | |
| 1/20 | 1.20 | Offline | - | 1.05 | 41.1 | 36.0 |
| 1/27 | 1.08 | Offline | - | 1.09 | | |

Curtis stated we are missing the residual results from January 13th for BOD and TSS. He will be following up with the lab.

Curtis reported Well 7 continues to be down. He has requested status update including the sand separator. He also reported that escrow closed on January 25th on the purchase of the Wickstrom property and shop on Geer.

Curtis provided an update on Well #8, noting that he had just heard back from the Department of Drinking Water. He is currently working on scheduling an inspection so the permit can be issued to activate the well.

Curtis informed the Board that the employee handbook was recently updated and distributed to the employees.

Director Reports – None.

Action Items –

- A) The bills that are due to be paid in February were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated the Board approved Resolution 565 – Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.
- C) Curtis presented the resolution to adopt the Legislative Advocacy Policy. A memorandum providing a breakdown of the policy was provided to the Board. The Board was provided with the draft of the policy at the last Board meeting. A motion was made and seconded to adopt Resolution No. 588: A Resolution Adopting a Legislative Advocacy Policy and Authorizing District Legislative Advocacy Activities Consistent with Law.
- D) Curtis stated that we previously discussed The New Hilmar Community Pool Group, which owns property adjacent to the new parcel we recently acquired. The group is planning construction of a new community pool and is exploring several options, including the potential acquisition of a portion of the property we now own. Attending the meeting was Mrs. Karen Tate, who is a member of the group. Mrs. Tate informed the Board they are moving along with the process to build a new pool. They are working on applying for grants and have contracted with an engineer to draw the plans for the pool. The Memorandum of Understanding outlines a legal framework agreed upon by both Parties with respect to their relationship as a public agency and a non-profit entity, each serving the community of

Hilmar, as they each operate from adjacent locations. A motion was made and seconded to authorize the District Manager to enter into a Memorandum of Understanding with the New Hilmar Community Pool Fund.

Discussion Items –

- A) Curtis provided the breakdown of the amount advanced from the loan thus far with Holman Capital is \$4.8 million. This leaves \$616,860 available for the remaining well payments, and expenses that are still to be incurred on the new property.
- B) Curtis provided the memorandum in reference to the recent updates to the Ralph M. Brown Act (SB707) regarding key changes and Board impacts. The Board was provided with the Brown Act Compliance Manual for Special Districts with the revised date of January 2026.
- C) Curtis provided the Board with the Annual Form 700 process changes. Senate Bill 852 became effective January 1, 2026, imposing new financial disclosure obligations for certain California public officials. Specifically, it requires public officials who manage an agency's investments to file their Statement of Economic Interests (Form 700) electronically with the Fair Political Practices Commission rather than filing with their local agency. Curtis informed the Board they will be receiving emails from the Fair Political Practices Commission and to follow the instructions on the email. He also let them know to let the office know if they have any questions or issues.
- D) Curtis presented the six-month budget review. Looking at the total revenues we are at 49% of budgeted total. We did receive the first property tax income payment in January. Looking at the total expenditures, we are 54% of budgeted total. This is partly because of salary compensation paid, the Holman Capital Loan Fee, and we have started reflecting depreciation as a system expense. Total revenues and expenditure remain aligned with last fiscal year's mid-year percentages, and we anticipate this pattern to continue through the final budget figures. We are currently working on the rate study that will hopefully become effective on July 1st.

The Directors Convened to Closed Session at 6:37 p.m.

- A) Real property negotiations per Government Code Section 54956.8. APN 017-110-003, 017-110-050, 017-110-005.

Directors returned to the open session at 6:59 p.m.

The Board took action to agree to development request and authorized the District Manager to approve the agreement. The motion was made by David Anderson and seconded by Jim Gerdes. Motion passed 4-0

There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Dina Bozys
Approved by:

Jim Jones

Board Member

03-03-26

Date