

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
March 5, 2019

Members present – Jim Jones, David Anderson, Jim Gerdes and Frank Hilliard.

Members absent – Joe Sequeira.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Frank Hilliard.
Motion passed 4-0.

A motion to approve Bills Payable: March 2019 was made by Jim Gerdes and seconded by Frank Hilliard.
Motion passed 4-0.

A motion to approve the purchase of Kubota SVL 95 Track Loader in the amount of \$74,084.00 was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to approve the proposal with QK Inc. for Engineering Services for Project 18-05: Southside Utility Replacement Project in the amount of \$27,200.00 was made by David Anderson and seconded by Frank Hilliard. Motion passed 4-0.

Meeting –03/05/19
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The meeting was called to order at 7:00 p.m. by President Jim Jones.

A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager's Report –

Curtis Jorritsma reported our levels for TSS was 26mg/l and BOD was 19mg/l for the month. The new product being used at the WWTF seems to be working. He also reported we had a water leak on Geer Ave. Our crew was able to repair it.

Curtis informed the Directors that Well Industries, Inc. is out this week installing the conductor casings for Project 18-01 Test Holes and Water Sampling. The tentative schedule is to start drilling next week at Dayton and then at the Azevedo property. Curtis reported he hopes to have an analysis of the quality and quantity of the water at the next meeting.

Curtis informed the Directors he plans to present a proposal at the next meeting to remove Project 18-02 Improvements at the Waste Water Treatment Facility from our capital improvement projects for the 2018/19 fiscal year. This is due to the promising results we are achieving at the WWTF. Portions of this

project are not as critical as it was when it was originally presented. The parts of this project that need to be addressed, will be presented at a later date.

Curtis informed the Directors the West Turlock Subbasin Groundwater Sustainability Agency will be having a community outreach workshop on March 12th at the Denair Community Center from 4 p.m. to 6 p.m. Curtis strongly encouraged anyone interested to please attend the workshop.

Curtis reported he plans to have the final update to the water capacity study. He has been working with Spencer Supinger, our engineer, and it appears that with the updated data we meet all of the Water Works standards. They will continue to finalize the study and bring it to the Board for adoption in April. Once adopted we would have 140 EDU's available. The question was asked in regards to our sewer capacity? Curtis informed the board our average daily flow is 325 to 375 thousand gallons per day. We are permitted for 550 thousand gallons per day.

Curtis reported the Shoreen sewer lift station has a crack in the wet well and water is shooting in. We are currently looking at different options as to how to fix it.

Directors Reports – Mr. Gerdes inquired about reviewing the current amount each board member receives for attending a meeting. Mr. Stuart Spencer will be looking at the regulation as to how much each member is permitted to be paid and report back at the next meeting.

Action Items –

- A) The bills that are due to be paid in March were presented and a motion was made and seconded to pay them.
- B) Curtis presented the quote for a new Kubota Track Loader to replace the one that was stolen. We received a quote from Garton Tractor and two from N & S Tractor. The quotes were for the Kubota brand and JCB brand. Staff recommends the Kubota brand as they are easier to work on and our crew would be able to maintain it and our local vendor, Hilmar Lumber, services them as well. This new loader will have a cab, is heavy duty and new verses a used model. Funding sources are the \$25,000.00 we received from the insurance claim with the remaining \$49,084.00 coming from the General Fund. A motion was dully made and approved the purchase of the Kubota SVL 95 Track Loader in the amount of \$74,084.00.
- C) Curtis presented the proposal from QK Inc. for Engineering Services for Project 18-05: Southside Utility Replacement Project. Curtis had a conversation with Merced County regarding the Geer Road project the County has scheduled for the end of the summer beginning of early fall. The County stated based on their time line and funding they would not be able to integrate our project with theirs. Once the County completes their project there's a 3-year moratorium period where we would not be able to cut into the asphalt unless it's an emergency. We as a district also try to avoid cutting into new roads. Our options are to either wait and complete the project later or can we do it now and get the project constructed before the County. Curtis asked QK Inc. to provide 2 proposals. The first proposal would provide civil design and bidding support services for the proposed water and sewer system improvements for Geer Road only in the amount of \$19,000.00. The second proposal would provide civil design and bidding support services for the

proposed water and sewer system improvements for Geer Road and Dayton Avenue in the amount of \$27,200.00. A motion was dully made and approved the second proposal with QK Inc. for Engineering Services for Project 18-05: Southside Utility Replacement Project in the amount of \$27,200.00.

Discussion Items –

- A) Curtis presented the quote he has for fence replacement at various locations. He is waiting on a few more quotes. Work will be done at the Diamond lift station/basin, Lemon Street lift station, Cox Well and Jake Well. Once all quotes are received, he will go with the lowest quote (NTE \$35,768.00).
- B) Curtis informed the Directors we need to set up AB1234 Ethics Training. We can conduct the training as a webinar at the office as a group or each individual may listen to the webinar individually. Everyone chose to individually listen to the training online. Dina will provide the website link to all the Board members.
- C) Curtis presented our current water restrictions. He would like to discuss the possibility of adjusting our current schedule. After further discussion, it was recommended to utilize Water Shortage Level 2 and adjusting the language for evening watering to dusk to midnight. This proposal will be presented as a resolution at the April meeting.

There being no further business the meeting was adjourned at 8:27 p.m.

Respectfully Submitted,

Dina Borges

Approved by:

James Jones
Board Member

4/2/19
Date