

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 5, 2019

Members present – Jim Jones, Joe Sequeira, David Anderson, Jim Gerdes and Frank Hilliard.

Members absent – None.

Public in Attendance – Mr. Frank Enes.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve Bills Payable: February 2019 was made by David Anderson and seconded by Joe Sequeira. Motion passed 5-0.

A motion to extend the Conditional Can and Will Serve Letter for Richard Ellington Subdivision (Richard & Juanita Ellington) was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve the proposal with QK Inc. for Engineering Services for Project 18-04: Stormwater Recharge Analysis was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

Meeting –02/05/19
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The meeting was called to order at 7:00 p.m. by President Jim Jones.

A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager's Report –

Curtis Jorritsma reported since the new year began, we've had three water service leaks, a busted valve, and the piping inside of the Songbird SD Lift Station cracked. This morning the office staff was greeted by graffiti on the back wall of the office building. It was reported to the sheriff and our crew painted over it. The sheriff stated there's no lights in the back and the District may want to consider adding some lighting. Curtis reported he plans to present a project for board consideration to improve overall safety and security options to protect the District's various locations.

Curtis reported our levels for TSS was 22mg/l and BOD was 34mg/l for the month. We have stopped using the coagulant and started using the Empact product. We are pleased with the results. We believe we'll see a savings of approximately \$40,000.00 per year. We also feel that we'll continue to see greater efficiency in the overall functions of the WWTF.

Curtis informed the Board we received a violation from the Water Board for failing to submit third quarter sampling results for 123TCP. The testing done the quarter before and after showed a non

detect. We will have to mention the violation in the Consumer Confidence Report. We have made corrections to our monitoring schedule to see that this doesn't happen again.

Curtis reported the District recently saved approximately \$5,000.00 by registering with the State Water Board as a disadvantaged community. The Median Household Income study that was performed solidified that we were in fact a disadvantaged community within our District boundaries. We will continue to look for ways to utilize this status to benefit the District.

Curtis also reported Project 18-01 is contracted and ready, however, they have not been able to get into the sites due to the weather. Curtis reported he met with a water witcher, who believes both spots are good locations to drill.

Directors Reports – Mr. Jones inquired as to the status of the replacement of the skid steer. Curtis reported we did receive the check from the insurance company and he will start getting quotes this month.

Action Items –

- A) The bills that are due to be paid in February were presented and a motion was made and seconded to pay them.
- B) Curtis presented the request to approve the extension of the Conditional Can and Will Serve Letter for Richard Ellington Subdivision (Richard & Juanita Ellington). Staff recommends to approve the extension. A motion was dully made and approved the extension of the Conditional Can and Will Serve Letter.
- C) Curtis presented the proposal from QK Inc. for Engineering Services for Project 18-04: Stormwater Recharge Analysis. We currently have an agreement with TID to utilize their canal system for discharging stormwater. This project would supplement our Storm Drain Capacity study that was completed last year and analyze opportunities for storm water storage and recharge within the District boundaries and surrounding areas. The proposal is in the amount of \$18,400.00. Staff recommends approval of this item. A motion was dully made and approved the proposal with QK Inc. for Engineering Services for Project 18-04: Stormwater Recharge Analysis.

Discussion Items –

- A) Curtis presented the six month budget review to the Board. He went over the six month status. The budget shows finances are currently on track for FY 18-19.
- B) At the last meeting, Curtis, went over Board member's roles and responsibilities as an informative tool. Tonight he provided the Board with the handbook titled Special District Board Member & Trustee Handbook. He informed the Board to look over it and if there any questions to please let him know.

Curtis informed the Board the new website is up and running.

There being no further business the meeting was adjourned at 8:02 p.m.

Respectfully Submitted,

Dina Borgs

Approved by:

James Jones
Board Member

3/5/2019
Date