

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 6, 2024

Members Present – Jim Jones, David Anderson, Jim Gerdes, and Tony Salvador.

Members Absent – Frank Hilliard.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve Bills Payable: February 2024 was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to approve the continuation of the emergency order the Board approved at the July 31, 2023 Board meeting, based on the conditions continue as per Resolution 565, was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

Meeting – 02/06/24
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The meeting was called to order at 5:30 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported the amount of water pumped for January was 14.388MG and we billed for 13.044MG for a loss of 9.34%. TSS average result for January was 30.1mg/L and BOD was 25.8mg/L. Both were within the limit. March and April are typically the months when TSS and BOD exceed the 40mg/L threshold. The max flow at the plant was .459MG. Curtis informed the Board that we have installed the floating bridges out at the plant. This was part of the Safety Improvements at the plant.

Curtis reported that our Employee Handbook was updated and distributed to all employees.

Curtis provided an update on the Nitrate exceedance. He had a meeting with the state regarding the Nitrates. Our source water continues to be below the 10ppm limit, since one testing site is still reflecting higher Nitrate levels, the State informed us to update the notice with the new results and send it to all customers. We did send a second notice with the monthly billing statements. The State also suggested testing within town for Nitrates. At this point, the issue could possibly be related to the transmission main which we have no way of maintaining. We are planning to install a new hydrant and

sample point south of the future tank site. We will be flushing the water lines the week of February 26th to March 1st and keep testing for Nitrates on a regular basis.

Curtis provided update on the following projects:

- Project W05-2023 Test Hole and Water Sampling – Waiting on weather; driller is ready to go.
- Project W03-1MG Storage Tank – Waiting on information from USDA.
- Project W02-Secondary Transmission Main – Have a call scheduled with State Department Financial Services on Thursday, February 8th.

Director Reports – None.

Action Items –

- A) The bills that are due to be paid in February were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated the Board approved Resolution 565 – Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.

Discussion Items –

- A) This item as stated on the agenda was discussed in the District Managers report.
- B) Curtis presented the six-month budget figures. He pointed out that the Merced County Tax revenue as of December 31st is not inline as we did not receive a payment until January in the amount of \$104,842.00. Another revenue item that is not inline with the budget is the development fees. We did receive payment in January for 6 lots for the Paramount Homes subdivision. Expenses, overall, are in line with the budget.
- C) Curtis informed the Board we are working on developing a fixed asset policy as recommended by the auditing firm. We will have a draft presented to our legal counsel and possibly present it to the Board in March.
- D) Curtis informed the Board that we had ordered a double cab gas pickup for Cody and as requested by Mr. Jones, he inquired into ordering a diesel pickup. Curtis did receive a call from the dealer that the order for a diesel pickup was denied. We probably won't be able to place another order until September/October 2024. Based on this information, he asked for the Boards input to purchase the gas pickup that the dealer has in stock. The consensus was to go ahead and purchase the gas pickup.

The Directors Convened to Closed Session at 6:33 p.m. to update with Real Property Negotiator per Government Code Section 5496.8. APN: 045-200-033.

Directors returned to Open Session at 6:42 p.m.

Mr. Anderson stated that he believes it's valuable for the District to test the system in town for Nitrates. Curtis stated that his plan was to do another in town sampling after the water lines were flushed. After further discussion, the District will pull Nitrate samples within town before flushing the lines.

There being no further business the meeting was adjourned at 6:46 p.m.

Respectfully Submitted,

Tina Borges

Approved by:

Jim Jones
Board Member

3-5-24
Date